

IMPORTANT DATES

August 8: Last day of classes for summer full term and second half term
August 9-10: Final exams for summer full term and second half term
August 10: Payment due date/cancellation for non-payment for Fall full term and first half term
August 11: First day of classes for mini-fall term
August 12: Last day to drop for mini-fall term with no grade
August 15: Grade replacement auto selection process run for mini-fall term
August 15: Grades due by noon for summer full term and second half term
August 15: Academic year begins
August 17: Spring academic suspension appeal deadline
August 21: New student Convocation
August 22: First day of classes for full term and first half term
August 23: Unsatisfactory web mid-term grading access available for mini-fall term
August 23: Last day to add, drop a class with no grade for first half term
August 25: Unsatisfactory mid-term grades due on the web by noon for mini-fall term
August 26: Unsatisfactory mid-term grade notices emailed to students for mini-fall term
August 26: Grade replacement auto selection process run for first half term
August 27: Last day to change grade type for mini-fall term (P/NC or audit)
August 27: Last day to change or opt-out of grade replacement for mini-fall term
August 27: Last day to withdraw from a course(s) for mini-fall term; grade subject to withdrawal policy
August 27: Saturday classes begin for full term
August 29: Last day to add, drop a course with no grade for full term
August 30: Second cancellation for nonpayment for full term and first half term

GRADE CHANGE GETS AN UPDATE

With this update, all grade change requests are now submitted in one place. There are no longer two separate links for grade change request submissions. The student's Last Date of Attendance (LDA) is also now required for grade changes that include failing (F), unsatisfactory (U), no credit (N), incomplete (I), in progress (IP) grades. The capability for faculty to change the Last Date of Attendance for a grade has also been added. We hope these updates make the grade change request process easier!

FALL 2022 QUICK REFERENCE GUIDE

(see page 2)
<https://registrar.charlotte.edu/resources/quick-reference-guide>

UPDATED FACULTY & ADVISOR SELF-SERVICE MANUAL

<https://registrar.charlotte.edu/advising-resources/banner-self-service-manual>

TRANSFER EQUIVALENCY CHANGES OR BRAND NEW

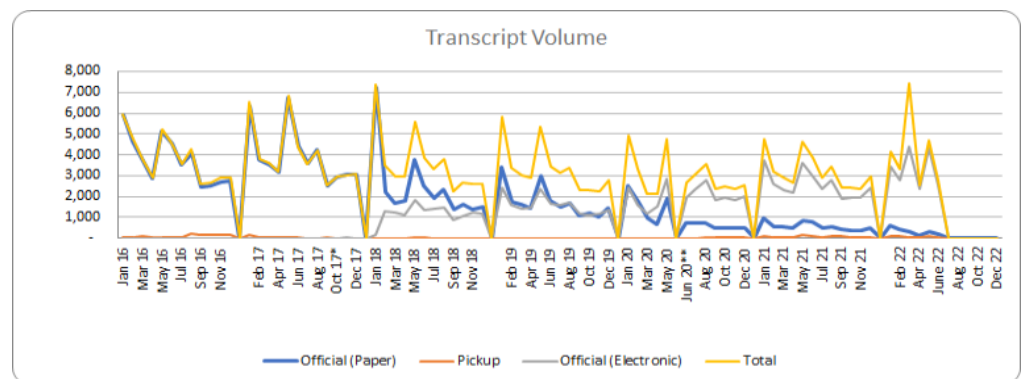
The Office of the Registrar has created a pathway to update or present new transfer equivalencies. If you review a transfer course and determine that the equivalency has changed or does not currently exist, you can submit your decision via a Google Form (<https://forms.gle/UjFt3yjUoLphX75SA>). We will update the equivalency or add it to the database. As a result, it will become visible in the Transfer Credit Advisor tool for public consumption.

This might also help when you notice pattern-like overrides or substitutions for transfer equivalencies. We can update the transfer equivalency database with your submission. DegreeWorks reads those changes in equivalencies over time and determines how they apply to the student's program of study progression.

TRANSCRIPT REQUESTS - NO SURPRISES

The Office of the Registrar tracks transcript request volumes, including delivery mediums. It's interesting to see what we already know to be true. As more institutions accept electronic transcripts instead of paper transcripts, our paper transcript requests are dropping significantly. In 2018, we added the electronic PDF option. Ironically, at the time the pandemic started, the electronic delivery medium quickly became our primary request medium and hasn't shown signs of stopping. Additionally, it's cheaper to produce and distribute an electronic PDF than paper.

We are working on implementing another transcript delivery and receiving medium, whereby we send and receive the data, not a PDF. That's using XML (*Extensive Markup Language*) and EDI (*Electronic Data Exchange*). This has the potential to negate manually entering transcripts for us and to those to whom we send since the data flows directly into Banner. This is still in development, but hopefully, in this upcoming academic year, we can see this come to fruition.



GRADUATION PRECLEARANCE REPORTS ARE NOW AUTOMATED

Graduation Services has implemented automated distribution of Graduation Preclearance Reports. The first distribution ran Tuesday, 7/19/2022 and will continue to be sent on the second Tuesday of each month at 9am. Reports are sent by major/minor and include the current and two upcoming graduation terms. These reports may also be run on demand via Report Central, under the DegreeWorks tab. Email graduation@uncc.edu with any questions or to request individuals added or removed from these monthly reports.

Our goal is to help academic areas identify degree audit issues for graduating students as early as possible and encourage timely submission of substitution-waiver requests. On that note, we are moving quickly toward testing and implementation of substitution-waivers in the Academic Petition system. More on that to come soon! In the meantime, if you need the updated PDF sub-waiver form, email us at graduation@uncc.edu

Office of the Registrar – Fall 2022 Dates and Links

Quick Reference Guide

Click [Here](#) for the full Academic Calendar.

Important Dates for the Fall 2022 Term

TERM	First Day of Classes	Last Day to Add/Drop	Last Day of Classes	Last Day of Final Exams
Full Term	Monday, Aug. 22	Monday, Aug. 29	Wednesday, Dec. 7	Thursday, Dec. 15
First Half	Monday, Aug. 22	Tuesday, Aug. 23	Wednesday, Oct. 5	Thursday, Oct. 13
Second Half	Thursday, Oct. 20	Friday, Oct. 21	Wednesday, Dec. 7	Thursday, Dec. 15
Mini-Fall	Thursday, Aug. 11	Friday, Aug. 12	Saturday, Sept. 10	Tuesday, Sept. 13

Grading Deadlines (Full Term*)

GRADE	ACCESS AVAILABLE	GRADES DUE
Midterm Grades **	Wednesday, Sept. 30	Friday, Oct. 14 - by 12pm
Final Grades***	Monday, Nov. 28	Monday, Dec. 19 – by 12pm

*Grading deadlines for other sessions are available on the [Academic Calendar](#).

**Unsatisfactory grades at midterm will NOT appear on the student's transcript or academic history. For more information on unsatisfactory grading at midterm, visit: <https://go.uncc.edu/fQ76>

***Final grades are official. They will appear on transcripts and on student's academic history. For more on Final grading and instructions, visit: <https://go.uncc.edu/94XD>

For technical Support contact the OneIT Help Desk: 704-687-5500 (x75500 Main campus)

Classroom Concerns – Who should I call?

CONCERN	RESPONSIBLE UNIT	CONTACT INFORMATION
Heating/Cooling	Facilities Management	See Building Liaison List link below
Cleanliness/Vandalism	Facilities Management	See Building Liaison List link below
Missing Seats/Too Many Seats	Classroom Support	Email: classhelp@uncc.edu
Broken Furniture	Classroom Support	Email: classhelp@uncc.edu
Locked Room	Facilities Management	See Building Liaison List link below
Chalk, erasers, dry erase markers	Classroom Support	Email: classhelp@uncc.edu
Room Reservations	Contact your department's Office Manager/Administrative Assistant	

Do you have a building/room concern and need to contact the building liaison? Find the listing here:

<https://facilities.uncc.edu/our-services/general-services/facilities-operations/building-liaison-program>

Helpful Links

Office of the Registrar	https://registrar.charlotte.edu/
University Catalogs	https://catalog.charlotte.edu/
Concerned about a student?	https://sass.charlotte.edu/faculty-staff
Final Exam Schedule	https://ninercentral.charlotte.edu/courses-registration/exam-schedules
Center for Teaching and Learning	https://teaching.charlotte.edu/