Open Forum - Spring 2022
March 16 & 17, 2022

Office of the Registrar

MUTE MICROPHONE

Note: Please mute your mic when entering. Based on expected attendance numbers, please use the chat feature to ask any questions. Our teams are monitoring and answering or will present question to everyone if we need to further discuss. Thanks for attending.
Also, we are recording to provide notes to those who are unable to attend.

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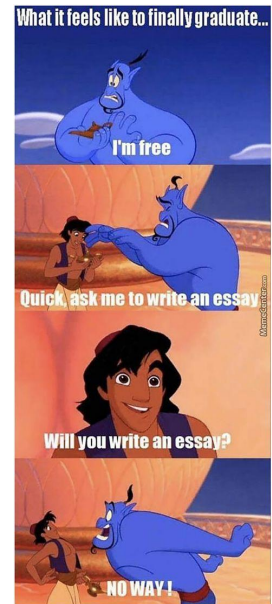CHARLOTTE

Our Agenda

Welcome

- <u>Staff Changes</u>
- <u>Informational</u>
- <u>Policy Focus</u>
- <u>Projects</u>
- <u>Your Interests</u>
- <u>Food for Thought</u>

Discussion, Questions, &/or Suggestions

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Staff Changes

Welcome...

Tracy Beauregard – started January 17
Assistant Registrar for Graduation Services
704-687-5708

Degree Works (Functional), Diplomas, Graduation Services, Posthumous Degrees, Substitutions & Waivers

Hope Ringley– started January 4
Assistant Registrar for Readmission & Records Maintenance
704-687-5709

Academic Petitions, Biographical Changes, Grading, Grade Replacement, Major Changes, NCAA Reporting, Readmission, Records, Study Abroad Credit, Transient Study, Transfer Credit

Whom Do I Contact?
https://sites.google.com/a/uncc.edu/office-of-the-registrar-directory/

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- Tracy joins us from the College of Engineering advising team
- Hope Ringley moved from our Records Analyst position into this new role

Congratulations to them both.

Informational

UNC Online Sunsets
At the conclusion of this semester (Spring 2022)

Students taking foreign language courses will continue to use, albeit without System Office support.

What is the new process for taking online courses on another UNC campus?
Same as face-to-face <u>transient study</u>.
- <u>Request permission</u>
- Apply to the other campus ($)
- Register directly with the other campus
- Pay directly to the other campus
- Request a transcript to be sent to Charlotte ($)

Note: If using financial aid, it is important to <u>notify</u> the Office of Financial aid.

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We don't really have a platform in place to replace UNC Online yet, as you probably heard in the news, Project Kitty Hawk is a project that the UNC System Office is pursuing right now. It's been funded, but not quite developed yet.

UNC Online used to handle all of these steps automatically, with rare input from us. The application process will likely require an application fee and the transcript request, after completing the course(s) will also require a transcript fee. We are the only campus in the UNC system that provides free transcripts to its students.

- The UNC Online website does have an alert above the course search, along with a link to a longer explanation of the changes.

- https://ninercentral.charlotte.edu/courses-registration/transient-study

Two Remaining Opportunities for Students to Stay on Track

Greater Charlotte Consortium
Application: https://go.charlotte.edu/GCC_Application
Website: https://greatercharlotteconsortium.org/
Contact: specialenrollments@uncc.edu

Members: Belmont Abbey College; Central Piedmont Technical College; Davidson College; Gaston College; Johnson & Wales University (Charlotte Campus); Livingstone College; Pfieffer University; Queens University of Charlotte; Rowan-Cabarrus Community College; Wingate University; and Winthrop University

Inter-Institutional Agreement
Application: https://ninercentral.uncc.edu/sites/ninercentral.uncc.edu/files/media/Documents/Inter-Institutional%20Form.pdf
Website: https://ninercentral.uncc.edu/courses-registration/registration-information/inter-institutional-opportunities
Contact: specialenrollments@uncc.edu

Members: UNC Greensboro; North Carolina State University; UNC Chapel Hill; Duke University; and North Carolina Central University

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If a course is needed for graduation and the course is not offered at Charlotte or no seats remain, it can be taken on any of the campuses listed above at NO COST to our Charlotte student.
It is important to check transferability prior to initiating either process and students must be full-time at Charlotte (min 12 hours UG; min 9 hours GR).
Greater Charlotte Consortium is limited to undergraduates but Inter-Institutional is available to graduate and undergraduate students.

Q: Are the students allowed to take online courses through these 2 opportunities? I only saw that face-to-face was allowed.
A: Yes & No. The Greater Charlotte Consortium is not limited in that way.
Inter-Institutional is limited to face-to-face only.

It is very important that students **cancel their selected grade replacements** <u>prior to withdrawing</u>. If they withdraw from the course, it <u>DOES</u> count against their two allowable replacements.

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As mentioned in the slide before, 4 students have withdrawn without cancelling their selection, thus far.

Transcript Services Upgrade

We worked with our transcript provider, Parchment, to upgrade our transcript request service. This was completed on March 9.

Changes:
- More efficient
- Provides a place for students to store all of their academic credentials together
- Better look & feel from the student's perspective
- Students no longer have to submit and wait for authentication
- References to Credentials Solutions are being replaced

New Transcript Ordering Platform
https://www.parchment.com/u/registration/39530834/institution

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DegreeWorks – Audit Progress & Percent Rounding

98% - Students are on track, pending registered courses.
99% - Students are either short overall or major/minor hours, below a 2.0 overall or major/minor GPA, have not met the residency requirement, or have incomplete grades.
Less than 98% - Students are missing a requirement, please check the following areas: general education, college, major, minor, concentration or University Honors.
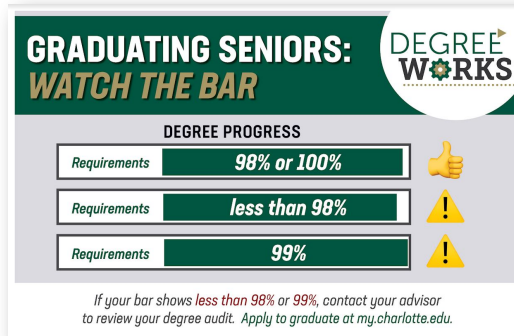
❑ This is the graphic we've shared numerous times in the past. The new progress "pie" (not bar) could be misleading.

❑ This guidance still stands, but with extra caution needed for students at 98% on the DegreeWorks Responsive Dashboard audit. The DegreeWorks Responsive Dashboard shows the Degree Progress as a percentage, rounded to the nearest whole number.

❑ On the Preclearance Report, Degree Progress percentage is shown to three decimal places. For students with a Degree Progress of 97.500 to 97.999 - the percentage will round to 98% on the degree audit. Degree Progress of 97.000 to 97.499 rounds down to 97%.

Q: Will the 97.5% still show up in the preclearance report or will it round up to 98% there too?
A: The reports do not round up so what you see on the report is correct.

DegreeWorks – Audit Progress & Percent Rounding

On the Preclearance Report, the degree percent is given to three decimal places:

| AA | EN | SEGR | 123.000 | 111.000 | 12.000 | ➡ 97.556 |
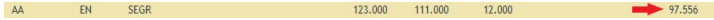
In the same student's DegreeWorks audit, the degree percentage is **now** rounded to 98%; however, the degree requirements are still incomplete.

We recommend reviewing each block in the audit for students with a preclearance report degree percent of 97.500 to 97.999.
All blocks must be noted as Complete or In-Progress for the student to be on track for graduation.

COMPLETE   INCOMPLETE   IN-PROGRESS

97.500 – 97.999 on a preclearance report need to be checked closely.

Academic Petitions by Type

Count of Undergraduate Academic Petitions from 03/12/2021 to 03/12/2022
March 12, 2022

Petition Type	Petition Approved	Petition Cancelled	Petition Status: Petition Cancelled By Student	Petition Denied	Petition Partially Approved	Under Review	TOTAL
Academic Honors Graduation with Distinction	2	0	0	4	0	4	10
Change Grade Mode - Pass/No Credit	173	1	79	441	5	4	703
Change Grade Mode - Pass/No Credit (Pandemic-Related)	6	0	4	33	0	1	44
Change of Grade Mode - Audit	30	0	2	9	0	0	41
Dean of Students Use Only	96	0	1	11	0	3	111
General - Course Related	308	4	46	235	5	5	603
General - Non Course Related	81	3	7	59	0	5	155
General Education Requirements	74	0	4	30	0	1	109
Late Add	496	23	34	163	29	1	746
Late Withdrawal	629	6	67	398	21	8	1129
No Credit for Transient Study	15	0	0	3	0	0	18
Registration Hour Overload	493	14	56	282	0	4	849
Transfer Credit Adjustment	44	0	8	35	3	2	92
Waive Forgiveness Policy	9	0	4	8	0	1	22
TOTAL	**2456**	**51**	**312**	**1711**	**63**	**39**	**4632**

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July 13, 2020 – The current Academic Petition tool went live.

Academic petitions by type, this is just informational letting you know the volume counts for one year.   I tried to pick a time frame that didn't have too much of the pandemic related petitions in it, so you could get a clearer picture of what the petition counts look like.

Q: Is there a way I, as an advisor, track advisee's academic petition? Is there somewhere I can find the academic petition routings?
A: Yes, you can enter the ID and see the status of the petition. It depends on the type of petition.

Graduation Services (GS) Pre-Clearance Timeline – Spring 2022

Send Substitutions/Waivers in ASAP – Please ensure UG substitutions with graduate level courses have been approved to double count by the Graduate School

February 21
GS will email academic departments instructions to access their pre-clearance reports in Report Central

Mid-March and Mid-April
GS will email pre-clearance reports to academic departments for students with an audit percentage less than 98% or equal to 99%
Will include audits rounding to 98% with an actual percentage of 97.5% - 97.9%

May 16 (noon)
Grades Due

May 19 – July 11
Initial awarding for students with audits at 100%

May 23
GS will email pre-clearance reports to academic departments for students with audits less than 100% and include Department Chairs and Associate Deans.
At this time, **GS will need a response** from the academic department for each student, such as:
- ❑ *If the student should be denied graduation, OR*
- ❑ *Other information is still needed such as sub/waivers, transfer credit, credit by exams, or incomplete grades*

June 15
GS will send an email out to the students whose audits are not at 100% and to recommend consultation with their advisor. This gives the students time to register for the summer 2022 (2nd Half Term) before the add/drop date (July 6).

June 22
GS will email preclearance reports to academic departments, and copy Associate Deans, for students with no departmental response.

July 8
Must have approved grades for Incompletes and official transcripts for Transient Study

July 11
Census Date for Summer 2022 – deny Spring 2022 graduation to remaining students with audits not equal to 100%

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Substitutions & Waivers

Don't Wait!

Send them as soon as possible after you discuss with the student. We can get it into the audit, so it's visible and actionable for the next conversation. There is no need to wait until the month before graduation.

Degree Awarding for Fall 2021 was delayed for many students due to a large number of sub/waiver requests received the week of commencement and early January.

Early Entry Students: Substitutions submitted for graduate courses are visible on the audit, but they will not slot to fulfill the requirement until the course grade is assigned.

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There were many late sub-waiver requests for Fall 2021, and it created a backlog of sub-waiver requests not related to Fall 2021 (in addition to delaying degree awarding).

Substitutions & Waivers

Undergraduate Degree Works Exceptions 2021-2022 Academic Year (as of 3/14/2022)

College	Number of Exceptions
College of Arts + Architecture	342
College of Business	320
College of Computing & Informatics	161
College of Education	135
College of Engineering	460
College of Health & Human Services	242
College of Liberal Arts & Sciences	1,021
General Education	60
University Honors	30
Grand Total	2,771

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This is undergraduate only.

Fall Mini-Term (MF) - Continues in 2022

Last fall, a mini-term was introduced. Due to it's success, we'll be offering it again this fall. The Mini-Fall term starts on August 11 and ends on September 10. *Note: Aug 12 = Add/Drop Deadline*

Complete Schedule: https://registrar.charlotte.edu/printable-calendar?field_semester_tid=67&field_school_year_tid=69

No courses have been designated yet. If your department is interested in offering course(s) in this mini-Fall term, we are happy to help.

114 students were registered in the last mini-fall term.

This mini-fall session was designed to give a select population of students a head start on the fall term, but is not limited in that way. Remember, each part-of-term has its own deadlines.

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This was an extended UTOP program – FIT (Forty-Niner Intensive Transition) Reminder – Each part of term has its own deadlines. We received a fair amount of academic petitions related to this because the instructor and the student did not reference the correct calendar for H1 vs Full terms

Q: Can the mini-term classes be P/N?
A: There is not policy that limits the type of courses or grade mode that can be offered in a part of term. Keep in mind grade mode for a course is determined by what is approved via Curriculog. So, the answer is yes, if the course is designed that way.

Policy Focus

UNC System – Common Course Numbering Update

- Board of Governors – passed Dec 17, 2021
- Regulations – Complete
- Operations Manual – Complete
- CNS Course Review – Complete
- Campus to Campus Crosswalks - Complete
- Registrar Review of Equivalencies for alignment – Awaiting UNCSO Report to identify gaps and incorrect equivalencies
- Aligns with the 400.1.5 Policy on Fostering Undergraduate Student Success (FUSS)
- Behind the scenes course number mapping

Website:
https://www.northcarolina.edu/university-of-north-carolina-common-numbering-system-unc-cns/   **Effective Fall 2022**

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We mentioned briefly last spring, as it had just been introduced. We have a little more information now.
Transfer students will be able to see exactly how their transfer credits will be mapped on any UNC campus they attend.

We have the equivalencies built by institution so this course numbering project crosses all UNC campuses and North Carolina community colleges. The articulation tables at each campus have to be verified and updated if incorrect or missing. The System Office can see the equivalency tables of all the campuses and community colleges and can identify where the inconsistencies are. To make it a little bit easier, all the registrars in the state got together and ask them if they could create a report for us so we focus our efforts on fixing those inconsistencies. They're currently developing their report and will share that when it's developed. There are probably some campuses that are still working on their equivalencies. Ours has been completed.

Q: Does this project mean that departments will have to change the course numbering?
A: No, this is behind the scenes.

UNC System – Common Course Numbering

https://www.northcarolina.edu/apps/policy/index.php?section=400.1.5

Section II.a.7
The UNC System Office shall, in consultation with faculty and staff from the constituent institutions, establish and maintain a common course numbering system for undergraduate lower division courses, which shall be mapped to the unique course numbers used at each respective institution of higher education. The president shall approve regulations to describe and implement this common undergraduate course numbering system, which shall be established and operational by the 2022-23 academic year.

Effective Fall 2022

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Offline Classrooms - Renovations

The following classrooms will be offline for summer and possibly fall 2022:

Fretwell 118
Fretwell 120
Fretwell 122
Fretwell 124

Potentially combined to create an active learning classroom for 124 students

COED 007
COED 008

Repurposed into an Active Learner Classroom in the Cato College of Education Building

Colvard

But, unsure of any details (rooms impacted), but related to creating an active learning classroom

These changes may result in new room numbers. Our knowledge is second-hand.

There may be more renovations planned, but this is all we are aware of right now. The Colvard rooms are the spaces that DE occupied previously.

Projects

Chancellor's & Dean's List Congratulatory Notifications - INITIATED

The Office of the Registrar proposed taking on the logistics and cost of sending a congratulatory notice to all Chancellor's and Dean's List students.

❏ This ensures that the messaging is consistent,
❏ All students are recognized for this accomplishment, and
❏ The recognition appears to be coming from the Chancellor or Dean

I am happy to report that all Chancellor's & Dean's List recipients were recognized with a postcard from either the Chancellor or their Dean.

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Background (November 2019):
A group of five (5) COMM 2105 students approached the Office of the Registrar management team to discuss a course project focused on enhancing or improving something on campus. This group of students wanted to focus on ensuring that all Chancellor's and Dean's List students are recognized each semester.

After that conversation and follow-up conversations with the Office of the Chancellor and the College Deans, we concurred that not all students were being recognized and recognition varied. The students pointed out that Charlotte spends a lot of time and effort on students who are not meeting progression thresholds, but little time recognizing those students who are performing well.

Request: It would be great if this list would be sent to advisors so we can send additional congratulatory emails.
A: Yes, we can do this.

Request: I pull the Deans/Chancellors list from Report Central after each semester - "Semester GPA by level, class, college, degree, major in name order" has a column that shows Deans/Chancellors list status. Not sure if it has Advisor1 & Advisor2 columns. If not, that would be nice!
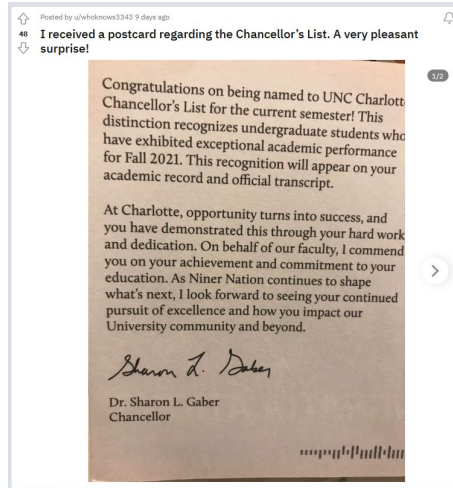**A:** I will take a look at that report, having it available as opposed to us sending is optimal

Chancellor's & Dean's List Congratulatory Notifications
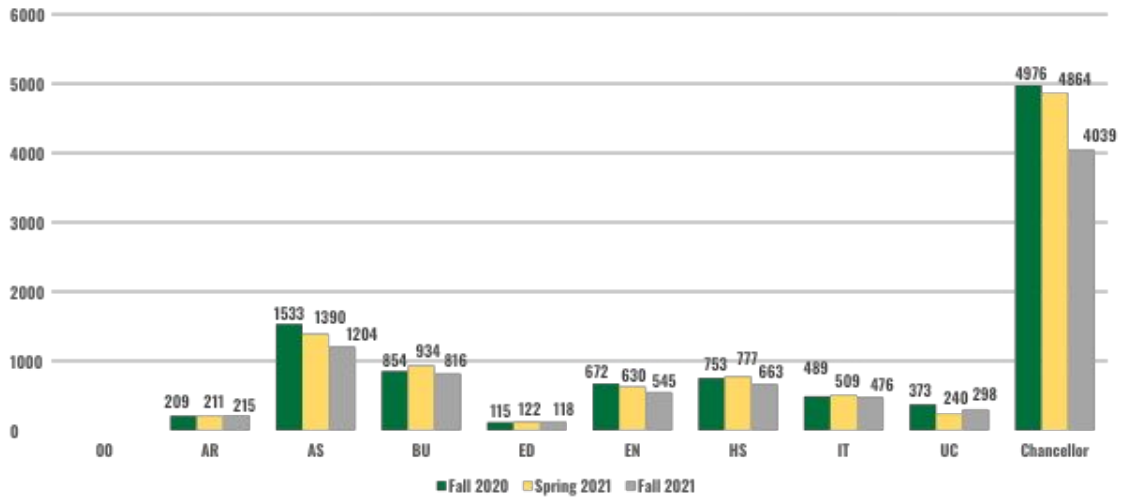
4,335 Dean's List Notifications Sent
4,039 Chancellor's List Notifications Sent

Chancellor's & Dean's List Congratulatory Notifications

Student Social Media Feedback

Great feedback. The initial handling was successful.

This is now incorporated into our semesterly end-of-term processes.
We did discover a need to include a generic notice to students.
When late grades or grade changes occurs and students gain this recognition afterward, we need a way to recognize those.
Because each is unique to the college and term, we don't really have the ability to keep them on the shelf.
We're looking into the best way to handle.

Degree Works Responsive Dashboard Audit - COMPLETE

Went Live on February 12

The Degree Works audit received a facelift.
Training sessions were provided January-February.

If you have feedback, please share at degreeworks@uncc.edu.

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It's basically just a new look that's a little more user friendly and keeps with the aesthetic students are used to nowadays. We provided some training sessions for advisors, team members and partner offices back in January and February. If you have any feedback good or bad you're welcome to share that with our team at degreeworks@uncc.edu.

Undergraduate Academic Suspension/SAP Appeal – Complete

A team of Enrollment Management, Financial Aid, Registrar, and Academic Advising staff worked together, in conjunction with OneIT, to create a streamlined undergraduate appeal tool that will provide students with a user-friendly portal to submit an appeal. The tool walks student through:

❑   The financial aid SAP appeal functionality (if necessary)
❑   The academic suspension appeal functionality (if necessary)

This is a great collaborative effort designed to consolidate these two, previously separate appeal processes, into one.

Project 164

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Know Me Task Force - Pronouns & Gender Identity – Complete

The Know Me Task Force, representing all areas of campus, worked with OneIT to upgrade our Self-Service Banner functionality. **Now all students, faculty, and staff are able to indicate their personal pronoun and gender identity.**

At this time, we still do not anticipate large scale usage of gender identity. However, we do anticipate including personal pronouns in class rosters, advisee lists, and more at a later date.

At Charlotte, we strive to create a personal experience by providing opportunities for every member of our community to get to know each other better**…to be family**. That's the objective of the Know Me Task Force. Know and address me as well as family should.

For more information on this and other Know Me initiatives, visit
https://registrar.charlotte.edu/advising-resources/know-me-project

Project 192

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This was 1 of 4 Banner Self-Service Module implementations. Pronoun & Gender Identity were part of the SSB9 General Module. We are testing the SSB9 Faculty Module with a June 2022 implementation plan. Following this, we'll be working on the SSB9 Registration and Student modules. SSB9 Faculty will pave the way for including preferred first name, pronouns, and ID photos on class roster for faculty use.

There are differences in class rosters. If you're a faculty member referencing the class roster within Canvas, it does utilize preferred first name. But if you're pulling your class roster from Self-Service, then you're not getting that preferred first name. You're getting a legal first name and I mentioned that because we want to make sure that if you're pulling that roster from Self-Service that you recognize there might be an opportunity in class to ask the student their preferred first name. When Self-Service Banner 9 faculty comes on board we want that to be incorporated into the class roster so you don't have to do that step.

Pronoun Submissions (since December 1, 2021)

Count of Active Students and Non-Terminated Employees with Pronouns
With SGASTDN effective term less than or equal to 202210 (for students only)
Report ran 2022/03/13 00:15

Pronoun Description	Students	Employees	Total
Ask me my preferred pronoun	24	5	29
Please use my name	135	16	151
he, him, his, his, himself	1,005	123	1,128
it, it, its, its, itself	1	0	1
she, her, her, hers, herself	1,534	305	1,839
they, them, their, theirs, themselves	52	16	68
ze, xem, xyr, xyrs, xemself	1	0	1
Grand Total:	2,752	465	3,217

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Since Dec 1, 2021…
10% of our student population
We don't advertise our employee counts. The best I could find was 3,700 but not sure what that includes. In that case, 13% of our employee population.

Update your personal information: MyCharlotte->Employee Tab->Personal Information Link under Banner Self-Service

Curricular Change Application – Still in Progress

The Office of the Registrar is working to create a new curricular change system for students. Conversations have already begun (at a high level) with academic departments. More conversations will occur as we get further along in the process.

Basic Parameters
- ❑ Students will initiate the request.
- ❑ Requests (major, minor, concentration, degree, catalog, 2nd curricular focus, etc.) will automatically update Banner.
- ❑ All department reviews, approvals, communications will be controlled at the department level and only pushed forward to Banner when the those are complete.
- ❑ It will be transparent, at all times, where the requested change is waiting.

Update: We are planning to pilot test with one College

Project 258

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For departments that only require the student to be in good standing, this tool will simply update banner.
For those departments that require additional review, applications, auditions, portfolios, etc….the app will queue the student up for you, provide you with several pieces of key information in one place, and WHEN you're ready, allow you to decision the student. If denied…no changes and you'll have the ability to include information on next steps. If approved, the change is immediate in Banner, thus allowing the student to register under the new program. No longer having to wait on the Office of the Registrar to make the change is a plus. Additionally, we are requesting the ability to auto-assign advisors if a department has a methodology for doing so. And finally, this application will have a robust communication setup. This is all pie-in-the-sky until we get further along. We'll keep you posted.

Leave of Absence for Military – Not Started

We are working on a proposal for those **military members and families who are called up to active duty** and must step away from their studies at Charlotte. This proposal will center around the **creation of a leave of absence status** that will preserve the student's status **for up to 5 years**, if departure and orders are shared at the time of this action. [Higher Education Opportunity Act]

Upon return (as specified in their orders)**, the student simply notifies the Office of the Registrar and the status is returned to active. From that point the student schedules an advisor appointment and registers for the next term.**

This will preserve their Charlotte email and access to other non-fee driven resources while on leave.

Project 345

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Still early, but an IDEA has been submitted. Multiple partners will need to be consulted if this is to come to fruition.
This will be a proposal and no decisions have been made. It is expected to incorporate a policy change too, so we'll see where this goes.

Although students have up until five years, it's actually three years. The five years is to account for the Federal regulation which is basically saying that if a student is hospitalized for a military injury while they were serving, and they're convalescing, they have an additional two years.

Academic Petition Enhancements - Complete

❑ Added functionality to allow Associate Deans and their alternate users the ability to push a petition [Alison Walsh]
❑ Change functionality to notify instructors when final decision is made [Aaron Forsyth]
❑ Add a tab on main dashboard to list petitions in department (only for departments representatives) [Olga Pogorelsky]
❑ Update to pull all MAJR advisors into advisor approval queue [Michele Bissiere]
❑ Course registration and overrides modals are now draggable and you can scroll the page while viewing the modals. Use the header of the modal to drag the modal anywhere on the screen. [Aaron Forsyth]
❑ Add a tab on main dashboard to list petitions in college (only for college representatives) [Alison Walsh]
❑ Add to student summary, link to student's Academic Transcript [Banita Brown]
❑ Ability to add approver to different programs/departments in same role (ex. one person is approver for Biology department and Chemistry-BS program) [Maureen Martinez]
❑ In the "Add Message to Student" text box, the hyperlink function does not work. (Okay, I just tested this in Chrome and it does work. I usually use the petition system in Firefox, because it's sooooo slow in Chrome. The hyperlink function does not work in Firefox in the Message Student window. It does work in the Petition Decision window [Alison Walsh]

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Highlighting some complete changes to the academic petition that were identified.

Academic Petition Enhancements – Still Reviewing/Testing

❑ For Late Add petition types - change the decision options for faculty. Two faculty have concerns about why they are being asked to mark Attending/Passing on a late add (originally intended because some students were attending but not registered) [Coral Wayland]

❑ For Pass/No Credit and Audit petition types where submission is before classes have started, the Attending and Passing questions are not relevant. Update these petition types to add functionality to include these depending on current date vs. class start date. [Jon Reece]

❑ Add ability for non-admin users to attach documents to a petition [Pat Mynatt]

❑ Add to student summary, overall attempted credit hours [Banita Brown]

❑ Add to student summary, student's remaining withdrawal credits [Banita Brown]

❑ Add functionality to allow Associate Deans and alternates to cancel petitions [Elizabeth Mullis]

❑ Transfer course display to include transfer prefix, transfer course number, transfer course title[Alison Walsh]

❑ The term doesn't show on my screen, and it's not always clear what term the student is referring to. This was something that was clearly stated in the previous petition system[Alison Walsh]

❑ Can Working Notes be added by someone that is not in the approval queue for the petition? [Alison Walsh]

❑ In the "Add Message to Student" text box, the hyperlink function does not work. The hyperlink function does not work in Firefox in the Message Student window. It does work in the Petition Decision window. [Alison Walsh]

❑ When using the Search/Filter function, the "Clear Filters" button is not visible in the gray search column, and it's not always visible at the top of the screen. It will "remember" your previous search, but you have to execute a new search to clear the previous filter. This causes a lot of confusion, i.e., where did my petitions go? [Alison Walsh]

❑ Sorting in the "Petition Comments" / "View All Comments" window: I often sort these by date, to capture the chronological timeline of comments. It sorts by date, but not by time. Also, there is no way to see all the comments; it shows 5 of 7 comments with no option to advance. [Alison Walsh]

❑ Add functionality to allow for Department Chair of Course for petition routing [Jon Reece]

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Highlighting some academic petition changes still in the works that were identified.

Other Project Updates

- ❑ [Project 71](#) – Student Photos in Canvas – **Went Live 1/4, but discontinued 3/4**
- ❑ [Project 107](#) – Student Educational Planner – **Pilot Phase Underway**
- ❑ [Project 114](#) – Banner 9 Access Requests – **Access Cleanup Underway**
- ❑ [Project 220](#) – DigArc Curriculum Reporting API – **On Hold**
- ❑ [Project 224](#) – Permit for Transient Study Automation – **Active (Implementation GL - TBD)**
- ❑ [Project 258](#) – Curricular Change Application – **Flow Mapping & Identifying College Pilot Partner**
- ❑ [Project 259](#) – Withdrawal Application – **Not started**
- ❑ [Project 282](#) – Email Aliases for Students – **Paused for Branding Initiative Priority**
- ❑ [Project 307](#) – Slate Recruitment & Application for Returning Students – **Conversation Started**
  - Current Admission Pros Contract Ends June 30, 2022

UNIVERSITY OF NORTH CAROLINA
CHARLOTTE

- **Student ID Photos in Canvas** went live on January 4 but there were some students and faculty that were caught off guard, even though there were communications. They didn't feel that the ID photo truly represented who they were and wanted flexibility to choose their own photos. This was discontinued on the Friday before spring break. A communication is expected to go out the week of 3/21.

- **Student Educational Planner** tool allows students to view side by side with their degree audit a planner for them to identify what their semesters are going to look like going forward into the future.

- **Banner 9 access requests** - We have a graduate student in our office who's going through and cleaning up access points of any faculty or staff who are no longer associated with the university.   We'll also share a list of employees that have advisor roles, to the various departments so you can validate if those access needs are still needed.

- **Curriculum Reporting API** – DigArc is the company that does Curriculog and Acalog. When curricular changes are approved we're looking to potentially have an API that will push those changes into Banner. It's not an exact science, but that is a project that we want to move forward on because there's a lot of data entry pieces there and, at least the basics can be pushed directly over to Banner.

- **Permit for Transient Study** – We are testing it and the go live is still to be determined. It was tabled for some other projects recently.

- **Withdrawal Application** - This is projected to be an automated workflow process where it tries to have conversations built into the process to talk students through all the implications that are going to happen and the things they need to consider before hitting that submit button.

- **Email Aliases for Students** – This is a little more complicated due to the large number of students we have. Once an email alias has been assigned to someone, it can never be used again. It may be reserved for certain populations of students, but right now it has been tabled until we get past the branding initiative that is still underway on campus.

- **Slate Recruitment and Application for returning students** – This is replacing Admission Pros as the application tool. Undergraduate and Graduate Admissions have been using Slate. Our contract with AdPros is ending in June and we will be moving to Slate. We are in the early stages of transition and Undergraduate Admissions is helping us with this.

Other Project Updates Continued…

- ❏ **Project 308** – Ghosting Student Registration – **Some Testing**
- ❏ **Project 343** – Self-Service Banner 9 Upgrade – **Partially Complete**
  - SSB 9 General – **Complete**
  - SSB 9 Faculty – **Testing**
  - SSB 9 Registration – **Not Started**
  - SSB 9 Student – **Not Started**
- ❏ **Project 345** – Active Duty Leave of Absence Status – **Not Started**
- ❏ **Project 346** – Transfer Credit Advisor Upgrade – **Under Consideration**

UNIVERSITY OF NORTH CAROLINA
CHARLOTTE

- **Ghosting Student Registration** – This is a process where, if a student's classes are dropped for non-payment, we could essentially keep it behind the scenes so those seats are not released. On the student's side they would see that their schedule is gone. The balance will still be there behind the scenes so they can go to the payment portal, pay the balance and get the classes reinstated automatically. We're only talking about maybe 24 hour window of time because these seats need to be available for other students, if they were counting on not paying as an indication of their intent to enroll. We're discussing how this might work with the suspension process as well if a student appeals and it's granted. There are a lot of folks that this needs to be discussed with but this is just an idea that we're testing now.

- **Transfer Credit Advisor upgrade** - We have a lot of equivalency credit that's one to many, and many to one relationships, like this one course gets you two courses at Charlotte because it's a lecture lab at one school and we have separate lecture and lab at Charlotte or it takes two courses at another institution to equate to one course at Charlotte. The advisor tool doesn't do a great job of outlining what that looks like and it doesn't do a good job of term based equivalency credit. This has just been submitted.

Comment: Project 308 will have a huge impact for some of our students! THANK YOU!

Your Interests

Finding Open Classes

There is only one way to find open classes (excluding closed classes) in a search. **By using Schedule Wizard, you'll be able to limit results to open courses only.**

Reporting is not always in sync with the latest registration actions. Depending on the report, it could be a few minutes to 24 hours behind.

Faculty/Staff Direct Link: https://uncc.collegescheduler.com/

UNIVERSITY OF NORTH CAROLINA
CHARLOTTE

This was submitted last fall, but heading into registration for the upcoming fall/summer, it was worth mentioning again.

Fall Half Terms – Schedule Edit

The current H1 and H2 term calendar provides less than a day between half terms.

Suggested changes:
End H1 on October 5; Reading Days – October 6 & 7; Exams – October 12 & 13
   Grades due – Oct 18 @ noon
Start H2 on October 20; Add/Drop – October 21; Grade Replace – October 24

This schedule maintains the appropriate contact hours and provides 3 business days (October 14, 17, & 18) between the two half terms.

Thanks to Angela Berardinelli for asking us to take a second look.

UNIVERSITY OF NORTH CAROLINA
CHARLOTTE

If this is agreeable, we'll update the calendar before the end of the week. We'll work on a communication to faculty/staff/students.
This also assumes a 150 minute exam in each course.
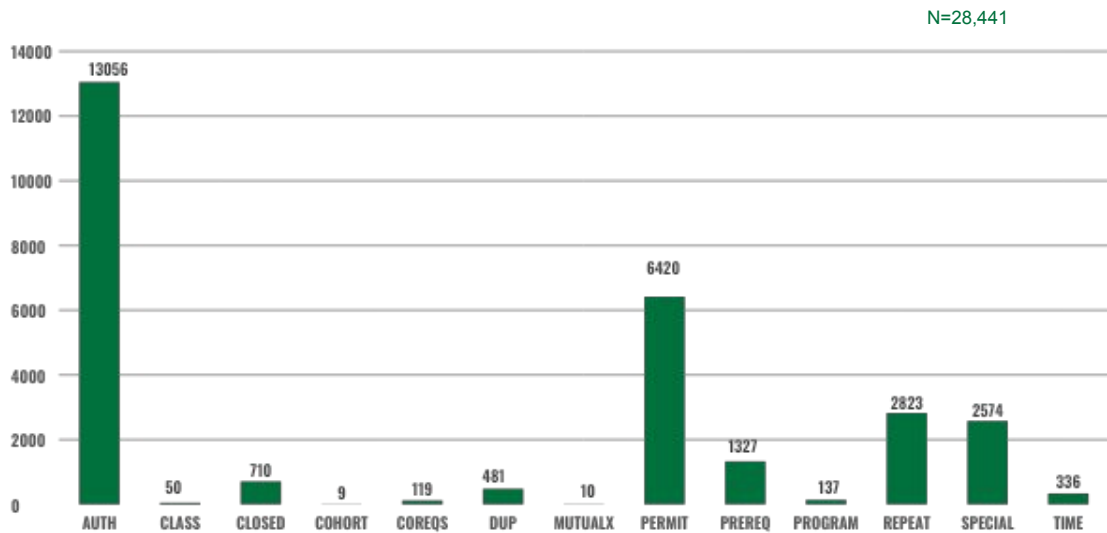
This was mentioned when we introduced our staff changes earlier, but I wanted to mention again.

Food for Thought

Registration Overrides – Spring 2022

N=28,441

28,441 Overrides for spring 2022
We're going to the college/dept breakout later. 13,056 received an AUTH override.
There is no need for any other override, if this one is granted, so it can be assumed
that roughly 55% of our student population received an override. The others could
be duplicates, so its not a clear student to override relationship. But, if so…28,411
would represent an override for roughly each student attending in the fall.

Just in case its asked…Art/Arch – 3,249; Bus – 4,060; Comp/Info – 1,742; Educ –
4,181; Eng – 2729; Grad Sch – 321; Hlth/Hum Srvs – 2,540; Honors – 75; Lib Arts
– 8,602; Univ Clg – 2,217
Math & Stat is the largest dept with 1,580

Registration Overrides – Summer 2022 (as of 3/16)
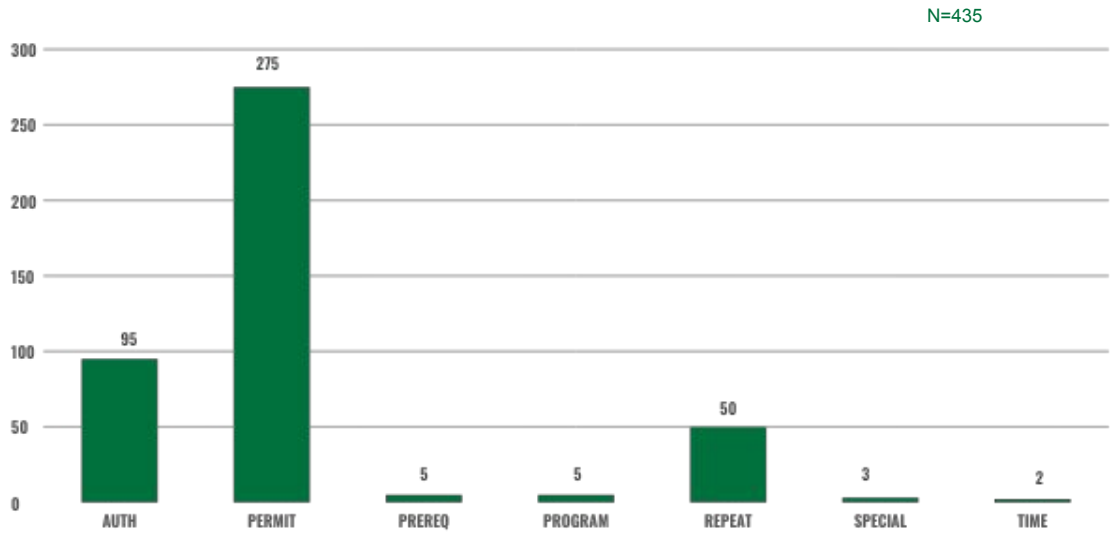
435 Overrides for summer 2022, thus far.
We're going to look at breaking this up into colleges and share.

Academic Standing, Chancellor's & Dean's Lists in Summer

Not Official, but...

We have received word that the Faculty Academic Policy and Standards Committee (FAPSC) is requesting policy changes that will include summer in academic standing and Chancellor's & Dean's Lists.

Currently, academic standing and Chancellor's & Dean's Lists are only determined at the conclusion of fall and spring.

This still needs to go before the Faculty Executive Committee and Faculty Council.

UNIVERSITY OF NORTH CAROLINA
CHARLOTTE

Need a Registrar?

If you have questions or suggestions for the Office of the Registrar, feel free to request a visit from a member of our team at your next departmental meeting.
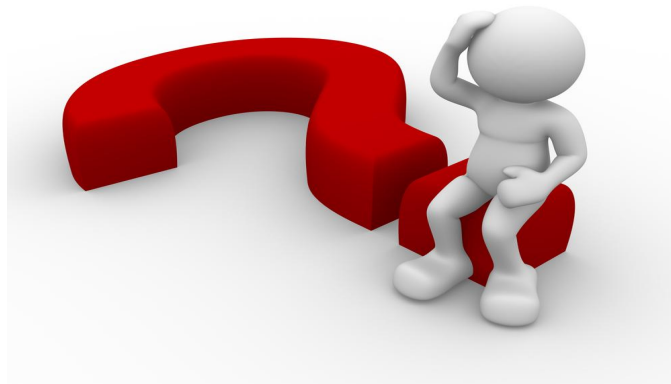
- We can speak to any questions related to scheduling, registration, graduation, or anything else.
- We are also open to hearing any ideas, suggestions, or departmental needs you might have.

Special Thanks!!

OneIT
Faculty
Advisors
Department Chairs
Associate Deans
Partner Office Staff

We cannot accomplish what we do without your assistance.

Thank You!

Participation Survey (with open mic) - https://forms.gle/qxzbCWg5hGj6kDZy7

If you attended, please share your feedback. We are listening. This is how we improve and provide better information.

Don't forget to give us your feedback on the Forums.